



CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

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SITKA HISTORIC PRESERVATION COMMISSION

Regular Monthly Meeting

Harrigan Centennial Hall

July 9, 2025 6:15 p.m.

FINAL MINUTES

I. CALL TO ORDER & ROLL CALL

Chair Littlefield called the meeting to order at 6:17 p.m.

Present: Roby (Koolyéik) Littlefield, Yeidikook'áa Dionne Brady-Howard, Nicole Fiorino, Steve Íxt'ík Éesh Johnson

Excused: James (Kushxeet) Poulson, Karen Lucas, Scott Saline (Assembly Liaison)

Staff: Kim Davis, Ariadne Will

Public: Trish White, Steve Clayton, Soren White, Dirk White

a. Election of Officers

Commissioner Littlefield nominated the previous Chair, Vice Chair, and Secretary for re-election. Chair Littlefield, Vice Chair Brady-Howard, and Secretary Poulson were each re-elected by 4-0 voice votes.

II. APPROVAL OF AGENDA

M/Brady-Howard-S/Littlefield moved to approve the July 9, 2025 meeting agenda. Motion passed 4-0 by voice vote.

III. APPROVAL OF MINUTES

b. May 14, 2025 Regular Meeting

M/Brady-Howard-S/Fiorino moved to approve the May 14, 2025 meeting minutes. Motion passed 4-0 by voice vote.

IV. GUEST &/OR PERSONS TO BE HEARD

Commissioner Brady-Howard asked if there were any updates regarding the filling of the vacant commission seat. Will said that there were not and that she would check in with the clerks.

V. REPORTS & CORRESPONDENCE

Will told the commission that the Historic Preservation Plan had been returned to the Planning Office after review by STA that afternoon, and that the plan would appear again before the Historic Preservation Commission at its next meeting.

Will also reported that letters had been mailed by the Planning Office to cemetery owners whose known cemeteries were not zoned as such, and that responses had begun to come in. She said that one of the letters had been returned to the Planning Office. Commissioner Brady-Howard provided Will with a cell phone number for the recipient of the returned letter.

Chair Littlefield asked about the rezoning of several properties on Katlian Street as cemeteries and said that planning staff might have missed some property owners when sending the letters. Chair Littlefield and Commissioner Johnson provided staff with some additional addresses for properties where graves were located. Will asked if the commission wanted to request further outreach by the Planning Office regarding the identification and rezoning of cemeteries. The commission did not make any suggestions.

Will said that following the May 14 commission meeting, staff had sent a letter to STA, cc'ing Jerrick Hope-Lang of Katlian Collective, with information regarding the formation of historic districts in Sitka.

VI. UNFINISHED BUSINESS

c. Memorial and Street Naming Policy

The subcommittee reported it had not met to discuss the creation of a memorial and street naming policy.

VII. NEW BUSINESS

d. Review and recommendation of a remodel at 106 Lincoln Street

Will introduced a request for review of 106 Lincoln Street, whose owners were planning a complete remodel of the first floor interior, including some changes to first floor exterior windows and doors. The building owners were present at the meeting and Dirk White provided some background information about building construction and previous owners. He said the building was constructed in the 1930s by the Kettleson family and was originally planned as three stories, but that the owners' financial situation resulting from the Great Depression led the building to be constructed as two levels, instead. White said the Kettlesons later sold the property to Les Yaw, who then sold to Sid Fry, from whom it was purchased by its current owners. White said he was also aware of the Russian log structure that existed on the property prior to the current building's construction.

At the commission's request, staff provided a brief overview of the application process to the National Register.

M/Johnson-S/Fiorino moved to recommend approval of the remodel at 106 Lincoln Street. Motion passed 4-0 by voice vote.

e. Review and recommendation of a cell tower at 1330 Seward Avenue

Will provided an overview of a request for review of an 80-foot cell tower on wheels at 1330 Seward Avenue. The tower was to be placed in the back of a parking lot

behind the red brick Mt. Edgecumbe High School building and to the side of the gym building. A 40-foot cell tower on wheels was presently located between the gym and the UAS building. Will said the request required approval from the Planning Commission.

M/Brady-Howard-S/Johnson moved to recommend approval of the cell tower at 1330 Seward Avenue. Motion passed 4-0 by voice vote.

- VIII. SET NEXT MEETING DATE(S):**
(2nd Wednesday of the Month, 6:15 p.m. **Harrigan Centennial Hall**)
Wednesday, August 13, 2025 – Regular Monthly Meeting

- IX. ADJOURNMENT**
Chair Littlefield adjourned the meeting at 6:57 p.m.